

FOI 23-061

Date received: 23/01/2024

Date response to be returned to FOI team: 31/01/2024

Please ensure the FOI Ref. is included in the email subject line for all correspondence and you complete the Request Info form.

If this request requires a MI data request raising with the BI Team please ensure:

When an FOI request is sent to multiple teams, as the request is asking for more than one schemes/programmes data, then please ensure that you coordinate between yourselves and only raise one MI request for data.


When raising an MI request with the BI team ensure the FOI number is included in the title of the request

Please attach the full Request Info form to the request

The team raising the MI request will be responsible for responding to the BI team with any request for requirements clarification

To raise a request with the BI team you can go via the Intranet Useful links page or follow the link below

[BI Service Desk - Service Desk \(british-business-bank.co.uk\)](https://www.british-business-bank.co.uk)


We have received a request for information which we believe your business unit may hold.

Can you please acknowledge receipt of this email and indicate whether you hold the information. If the information is not held by your BU can you respond to:

FOIRequests@british-business-bank.co.uk as soon as possible for this request to be redirected.

Please complete the attached template with as much information as possible including any reasons you have for wanting to exempt the information.

If you feel an exemption should be engaged, please contact the FOI Office ASAP to discuss as there are a variety of templates held which may assist in your decision-making process.

If you need to consult with any 3rd parties, please ensure there is a comprehensive email trail outlining the discussion and any concerns they may have.

*It should be noted that we will take into account 3rd party views but the final decision on whether to disclose information under FOIA rests with BBB.

If FOI Office can assist further, please don't hesitate to get in touch.

Regards



Hi Phillipa

Kindly find attached response to the FOI 23-061 request.

Thank you.

[Redacted]
Information Governance Analyst

[Redacted]
Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk



Hi Phillipa

Kindly find attached response for 4 eyes. Thank you

[Redacted]
Information Governance Analyst

[Redacted]
Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk



Yes

[Redacted]
Information Governance Analyst

[Redacted]

[REDACTED]
Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk



From: [REDACTED]
Sent: Tuesday, February 20, 2024 2:53 PM
To: FOI Requests <FOIRequests@british-business-bank.co.uk>
Subject: RE: FOI 23-061 4 eyes

Is that for all the years ? If you can just confirm and I'll draft something to add into the response.

[REDACTED]
Interim Senior Manager and Deputy DPO

[REDACTED]
Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk



From: FOI Requests <FOIRequests@british-business-bank.co.uk>
Sent: Tuesday, February 20, 2024 2:51 PM
To: [REDACTED]
Subject: RE: FOI 23-061 4 eyes

Hi [REDACTED]

We wont be able to break down by month considering the state of the spreadsheet.

[REDACTED]
Information Governance Analyst

[REDACTED]
Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk





Hi [REDACTED],

I have reviewed and the copy is in the G drive folder.

Best regards

Phillipa

Phillipa Nazari
Director Information Governance/ Data Protection Officer



Steel City House, West Street, Sheffield, S1 2GQ
t: +44 (0)114 206 2131 | w www.british-business-bank.co.uk



Do you just want to add the following to the letter just under the table?

We are unable to provide the figures by month.

[REDACTED]
Interim Senior Manager and Deputy DPO



[REDACTED]
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